

PDF drawing – Creation

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Creating a new PDF drawing

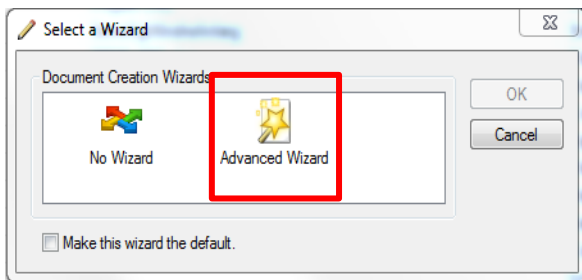
Before a PDF drawing can be created in the Danish Road Directorate's ProjectWise, the related drawing number shall first be created in the [Danish Road Directorate's Drawing Number System](#).

More information about the drawing numbers and the content and appearance of the drawings can be found in the [Danish Road Directorate's Drawings Standard](#).

Note: A drawing is not finally valid until a PDF version of the drawing is at the '*Published*' state in the '*PDF*' sub-folder of the drawing folder.

To create a new PDF drawing in ProjectWise, Drag'n Drop the PDF into ProjectWise for a given project.

When this is done, the following window opens:



Select '*Advanced Wizard*' to ensure that the attributes of the PDF drawing are filled in correctly.

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In this window, you can fill in some of the file attributes.

Some of these attributes are read-only and will be filled in automatically.

See the description of the attributes below the screen-shot and when they are to be filled in.

Note: The attributes can be filled in or edited after the document has been created.

This is done by right-clicking on the file and selecting 'Properties'. Then select the 'Attributes' tab.

Attributes for PDF drawing:

- **Rev.:** Select the revision letter for the PDF drawing from the list. Can be filled in when the file is at the 'Design' state.
- **Design pakke (Design package):** This attribute should be filled in only if the PDF drawing is part of a specific design package. Enter the name or number of the design package. Can be filled in when the file is at the 'Design' state.
- **Part (Virksomhed) (Party (Company)):** If the file has been prepared by an external business partner, enter the name of the business partner's company here. Shall be filled in when the file is at the 'Design' state.
- **Kommentarer (Comments):** A maximum of 2000 characters can be entered in the field. Only the Danish Road Directorate and the Danish Road Directorate's consultants may fill in comments for a given technical model. The field may only be filled in when the technical model is at the 'Commenting' state.
- **Besvarelse (Reply):** A maximum of 2000 characters can be entered in the field. Only the Danish Road Directorate's business partners may fill in a reply to the above comments. The field may only be filled in when the technical model is at the 'Design' state.

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