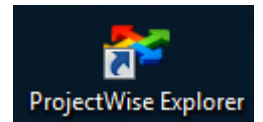




Logging in to ProjectWise



- [Internals](#)
- [Externals](#)

When the programme is installed a ProjectWise icon will be on the Desktop. Double click the icon to launch the programme.

Internals

When the programme is open, log-in by double-clicking on 'Vejdirektoratet' (Danish Road Directorate) in the top left corner.

When the following window opens, do the following:

ProjectWise Explorer Log in

Datasource:

User Name:

Password:

Use Windows Single Sign-On for authentication

Tick 'Use Windows Single Sign-On for authentication' and click on 'Log in'. ProjectWise uses the same log-in information for internal users as that used to log into the PC.

Externals

First time one has to log-in to ProjectWise go to 'Tools' -> 'Vejdirektoratet' -> 'Verificer bruger'. In the field 'Brugernavn' (Username) you put in your username (as informed by The Danish Road Directorate via e-mail) and press the button 'Kontroller og send E-mail' (Controlling and sending e-mail).

Verificer bruger

Brugernavn

E-mail

Engangskode

Ny adgangskode

Gentag adgangskode

Skriv brugernavn og tryk på knappen!

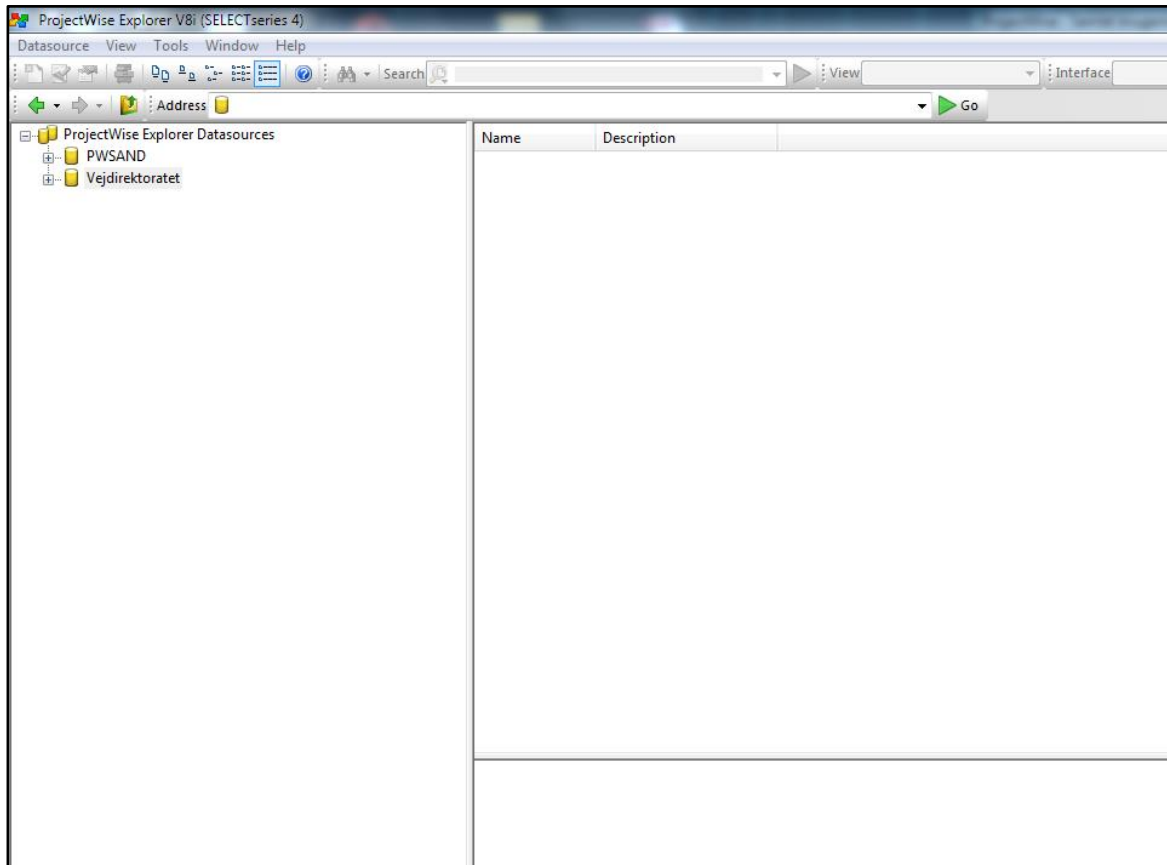
A Temporary code will be send to the users e-mail inbox, and the code needs to be entered into the field 'Engangskode' (Temporary code). Afterwards enter your own personal password for future ProjectWise log-in in the fields 'Ny adgangskode' (New password) and 'Gentag adgangskode' (Repeat password). Now press 'Verificer bruger'.

DISCLAIMER

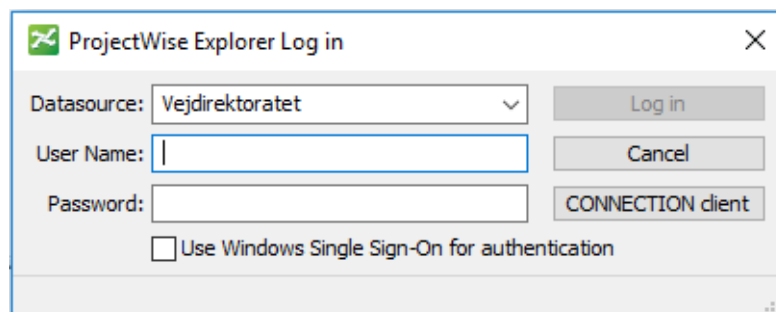
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Double click on 'Vejdirektoratet' (The Danish Road Directorate) under 'ProjectWise Explorer Datasources'.



When the following window opens, please do the following:



Write the username as sent by e-mail by The Danish Road Directorate and write the password you created earlier. Afterwards click 'Log in'.

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